

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

Helmdon Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2019

Prepared by (Name and Role):

Helen du Bois - Parish Clerk

Date:

03/05/2019

Balance per bank statements as at 31/3/19:

Unity Trust Current Account
Unity Trust Deposit Account

[add more accounts if necessary]

£ £

17,388.9

-

17,388.9

Petty cash float (if applicable)

-

Less: any unpresented cheques as at 31/3/19 (**enter these as negative numbers**)

item 1
item 2
item 3
item 4
item 5
item 6
item 7
item 8

[add more lines if necessary]

Add: any un-banked cash as at 31/3/19

Net balances as at 31/3/19 (Box 8)

17,388.9