

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the "Year ending 31 March 2020" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

Helmdon Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2020

Prepared by (Name and Role):

Helen du Bois - Parish Clerk

Date:

17/04/2020

	£	£
Balance per bank statements as at 31/3/19:		
Unity Trust Current Account	25,101.6	
Unity Trust Deposit Account	-	
[add more accounts if necessary]		
		25,101.6
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary]		
item 5		
item 6		
item 7		
item 8		
		-
Add: any un-banked cash as at 31/3/19		
		-
Net balances as at 31/3/19 (Box 8)		<u>25,101.6</u>