

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** be included in the annual report in a column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

Helmdon Parish Council

County area (local councils and parish meetings only):

West Northants

Financial year ending 31 March 2022

Prepared by (Name and Role):

Charmaine Jay, Clerk

Date:

05/05/2023

	£	£
Balance per bank statements as at 31/3/23:		
Unity Trust	31,874.4	31,874.4
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)		
		-
Add: any un-banked cash as at 31/3/23		
		-
Net balances as at 31/3/23 (Box 8)		31,874.4