



HELMDON PARISH COUNCIL

MINUTES



of the meeting of Helmdon Parish Council, held in the Reading Room, Church Street, Helmdon on Wednesday 26th July 2023 at 7:30pm.

Present: Cllrs Harris, Marchant, Moody (Chair), Plunkett, Wheeler (Vice-Chair) and Charmaine Jay (Clerk)

In attendance: 2 members of the public.

161. Apologies for absence

Apologies were received from Cllrs Bearman and Hosea

RESOLVED: To approve Cllr Hosea's absence. To not approve Cllr Bearman's absence

162. Declarations of Interest

It was noted that Cllrs Marchant, Moody and Wheeler have a declaration of interest in item 168b

163. Approval and signature of the minutes of June 28th 2023

RESOLVED: That the minutes of June 28th 2023 are approved and signed

164. Matters arising

None

165. Open Forum

- Concerns raised regarding increased traffic flow in the village.
- It was queried why the school zone has no 20mph limit. To be investigated.
- An email is to be circulated regarding waste clearance from West Northants Council.

166. To receive an update from HS2 liaison officer from recent meetings

- Communications masts are being explored for communications between each train and traffic control.
- In August, HS2 moves to nighttime phase
- Schedule 17 is going to be rescheduled. No more details.

167. To fill the vacancies on the council by co-option

There was an expression of interest from Faye Holloway, a resident from the village since 2012. Faye would like to join the council to express her views.

RESOLVED: To coopt Faye Holloway in to Helmdon Parish Council

168. Finance:

A. To receive the financial statement: note payments received and consider invoices to be paid ([Appendix a](#))

RESOLVED: That the following bill(s) be approved for payment:

Payee	Invoice Number	Reason	Amount
RoSPA Play Safety	72466	Annual Inspection	94.20
Reading Room	378	Room Hire	112.50

B. To recommend Small grants scheme applications

RESOLVED: That the following Small grants scheme applications are approved under the circumstances that the Community Larder receive £250 instead of £200:

<u>Organisation</u>	<u>How much?</u>	<u>Purpose of the grant</u>
Helmdon Church Council	£250.00	The replacement of the digital mixer and remote controller for the church's audiovisual system
Helmdon Local History Group	£250.00	Due to this being a new group- this is for setting up costs and a consultant to advise on a strategy for records already held on the internet
Helmdon Acorns Pre-School	£250.00	To provide more outdoor equipment for the children including a large sandpit, sports equipment and sensory tables
Helmdon Bridge Players	£250.00	To invest in some more costumes, lighting, sounds and costume rails storage
Helmdon Guides	£250.00	To invest in a events shelter to be able to cook under when away with the girls. It would be 4 x 4m at a cost of around £245. Happy to lend to other groups in the village.
The Community Larder	£250.00	To pay for one months rent of the reading room
Total	£1,500.00	

169. To consider training needs for both clerks and councillors

RESOLVED: Councillors to let the clerk know what courses they would like to attend by 9th August 2023.

170. To consider a welcome pack for new residents

A discussion was held with what content to put in the welcome pack.

It would be difficult to pass information on when it is constantly changing.

A Welcome card was suggested as more appropriate to allow new residents to familiarise themselves with the village and groups.

RESOLVED: Clerk to research prices of cards and printing costs.

171. To receive an update regarding the Pump Garden and War Memorial maintenance

An estimated quote was given to the council. As there is no budget facilitated in 2023/24, the council are to continue the search for volunteers.

RESOLVED: Clerk to research.

172. To receive a draft proposal for alternative website providers

Working group have met and are in the process of exploring the market and pricing for the council's needs.

RESOLVED: Proposal in due course. Update in September meeting.

173. To consider quote for service and replacement of skirt for the flag pole

RESOLVED: Clerk to get more quotes for services and replacement of skirt for the flag pole.

174. To note RoSPA inspection report

RESOLVED: The RoSPA inspection report was noted and clerk to get quote for work to be carried out.

175. To consider:

Application No. 2023/5858/FULL

Proposal Installation of new 2-bay car port to front of existing dwelling.

Minor landscaping to enlarge gravel parking area.

Location 84 Wappenham Road Helmdon West Northamptonshire NN13 5QA

Due to a conflict-of-interest Cllr Wheeler has been temporarily approved to join the planning committee for one meeting on 2nd August 2023.

RESOLVED: To defer consideration for Application No: 2023/5858/FULL for 2nd August 2023.

176. To consider a councillor to carry out weekly playground inspections

RESOLVED: Cllr Holloway was approved to carry out weekly playground inspections with both Cllrs Wheeler and Moody as back up.

177. To consider 2 delegates to attend NCALC 76th Annual Conference

RESOLVED: Clerk to circulate the date to councillors to see if they are able to attend.

178. Close

Meeting closed: 20.50

Next meeting is on Wednesday 27th September 2023