



HELMDON PARISH COUNCIL

COUNCIL MEETING



All Councillors are summoned to an Annual Meeting of Helmdon Parish Council to be held in the Reading Room, Church Street, Helmdon on **Wednesday 25th May 2022 at 7:30pm.**

Members of the public and press are welcome to attend this meeting. All attendees must observe social distancing guidelines. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting

AGENDA - ANNUAL MEETING

1. Election of Chairman for 2022/23
2. Signing of Chairman's Declaration of Acceptance of Office
3. Apologies for absence
4. Declarations of Interest
5. Election of Vice Chairman for 2022/23
6. To fill one casual vacancy on the Council by co-option
7. To confirm members for the following committees:
 - a. Finance
 - b. Planning
 - c. Playground
 - d. Allotment
 - e. HR
8. To confirm Parish representatives:
 - a. Internal Controls Councillor
 - b. Parish Paths Warden
 - c. Parish Highways Representative
 - d. Neighbourhood Watch Co-ordinator
 - e. School Liaison Councillors
 - f. Police Liaison representative
 - g. Parish Council reps in Parish Plan Monitoring Group
 - h. Parish Council rep in Blackpits Monitoring Group
 - i. Health and Safety Officer
 - j. Tree Warden
 - k. Flag Master and Deputy Flag Master
 - l. Webmaster
 - m. Recycling Warden
 - n. Speed Indicator Device Officers
 - o. Defibrillator Officers
 - p. HS2 Liaison Officer
 - q. Priory Farm Working Group
 - r. Station Road Working Group
 - s. Any other representatives that may be considered necessary
9. Approval and signature of the minutes of the ordinary meeting of 23rd March 2022
10. To receive feedback on the Annual Village Meeting and note any matters arising
11. To receive the report of the Asset Mapping Project Working Group

12. To receive feedback on the launch meeting of the Community Energy Group held on 21 May 2022 and to consider what next steps the parish council should take
13. To agree a budget for the planting of the Jubilee Tree, and to consider whether or not to seek sponsorship
14. To receive an update from Station Road working group
15. Matters arising
16. Open Forum
17. Finance:
 - a. To receive the financial statement: note payments received and consider invoices to be paid
 - b. To receive an update from the Internal Controls Councillor
 - c. To note the commencement date for the Period of the Exercise of Public Rights
14. To consider correspondence received relating to Priory Field
15. To receive representation from Cllr Eastwood regarding a proposal for a food larder in Helmdon
16. Close

Signed_____ Dated_____

Charmaine Jay
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