



HELMDON PARISH COUNCIL

COUNCIL MEETING



Members of the Finance Committee of Helmdon Parish Council are summoned to attend a meeting of the committee to be held in the Committee Room at the Reading Room, Church Street, Helmdon on **Wednesday 5th April 2023 at 7.30pm**

Members of the public and press are welcome to attend this meeting – issues raised by the public in Open Forum are limited to those listed on this agenda. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

AGENDA

1. Apologies for absence
2. Declarations of Interest
3. Approval and signature of the minutes of the meeting of Wednesday 25th January 2023
4. Matters arising
5. Open Forum
6. To consider adopting a register for accounts and contracts
7. To review the following policies:
 - i) Finance Committee Terms of Reference
 - ii) Financial Regulations
8. To confirm the timetable and process for the 2023 Small Grants Programme
9. To review the banking mandate and consider adding additional signatures
10. To review options for procurement of electricity for street lighting
11. To receive the bank reconciliation for y/e 31 March 2023
12. To receive the draft end of year accounts for YE 31 March 2023
13. To note that the Risk Assessment Policy is due for review in June 2023 (copy on web site).
14. Close

Signed _____ dated 30th March 2023

Charmaine Jay
Clerk to Helmdon Parish Council
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