



HELMDON PARISH COUNCIL

COUNCIL MEETING



Minutes of the meeting of the Finance Committee of Helmdon Parish Council, held at
The Reading Room on **Thursday 14th September 2023**

MINUTES

1) Apologies for absence

Apologies were received from Cllr Hosea

RESOLVED: To approve Cllr Hosea's absence

2) Declarations of Interest

None

3) Approval and signature of the minutes of the meeting of 13th July 2023

RESOLVED: To approve and sign the minutes of the meeting of 13th July 2023

4) Matters arising

None

5) Open Forum

No members of the public present

6) To approve and sign bank reconciliation

RESOLVED: To approve and sign the bank reconciliation

7) To review the asset register

- To remove BL003- Acorns Nursery due to the council no longer being custodians
- To receive the notice board key back and re allocate to another councillor
- To find out what flags are now in possession of the flag master and update

8) To review the risk assessment

RESOLVED: To re adopt the risk assessment

9) To note:

i. Bank Statements dated 1st April 2023- 1st September 2023

RESOLVED: That the bank statements dated 1st April-1st September 2023 were noted by signatories and ICC

ii. Scribe report with all payments from 1st April 2023- 1st September 2023

RESOLVED: That the Scribe report with all payments from 1st April 2023- 1st September 2023 were noted by signatories and ICC

iii. Up to date Budget Report with spend to date

RESOLVED: That the up to date budget report with spend to date was noted by signatories and ICC

10) To review £500 limit for emergency funds as authorised by the clerk

RESOLVED: To keep the £500 limit for emergency funds as authorised by the clerk

Signed _____ dated _____

Charmaine Jay
Clerk to Helmdon Parish Council