



HELMDON PARISH COUNCIL

MINUTES



of the meeting of Helmdon Parish Council, held in the Reading Room, Church Street, Helmdon on **23 February 2022** at 7:30pm.

Present: Cllrs Bearman, Harris, Marchant, Moody (Chair), Plunkett, Wheeler and Charmaine Jay (Clerk)

In attendance: 4 members of the public and Jennifer Smith from Smith Jenkins LTD

1. To receive and approve apologies for absence

Apologies were received from Cllrs Garner, Gray and Thorpe

RESOLVED: To approve Cllrs Garner, Gray and Thorpe's absence.

2. Declarations of Interest in items on the agenda

None

3. To approve for signature the minutes of the council meeting held on 26 January 2022

RESOLVED: That the minutes be signed without amendment.

4. Matters arising

None.

5. Open forum

Jennifer Smith representing owner of Priory Fields Project explained details of the proposed site.

6. To receive an update from HS2 liaison officer from recent meetings

No current update but due to attend a meeting 24 February 2022.

7. Finance

a. To receive the financial report and consider invoices to be paid

RESOLVED: That the following bills be approved for payment:

Company	Reason	Cost
Greatworth Parish Council	50% share of Banbury bus service	£150.00
	TOTAL	£150.00

b. To award the 2022/2023 grass cutting tender

RESOLVED: To instruct R & G for the contract of 2022 with provision they take particular care of the War Memorial

c. To approve Charmaine Jay doing online service for payroll at £170 annual fee

RESOLVED: Approved for Charmaine Jay to instruct DCK Payroll Services to act on behalf of Helmdon Parish Council

8. To consider a specimen tree for Queens Green Canopy

A location was decided at the Jubilee Wall in between B4525 and Jubilee Wall

RESOLVED: Cllrs' Moody and Wheeler to inspect site at detail with proposal of tree species in March meeting

9. To receive and update with events around Helmdon for Queens Platinum Jubilee

A street party is being planned on 3 June 2022 in Church Street.

RESOLVED: To receive an update March meeting

10. To consider how to move forward with the Banbury bus service

It has been proposed we discontinue sharing the Banbury bus service with Greatworth Parish Council in favour of using Ability bus service

RESOLVED: Clerk to contact Greatworth Parish Council to inform them Helmdon will be discontinuing the bus service to Banbury

11. To update council with progress of Asset Mapping Project (AMP)

The AMP working group have had 2 meeting and it is on going research with next meeting on 9 March 2022

RESOLVED: To receive and update in March meeting

12. To consider streetlight contractors

It was proposed that Helmdon Parish Council to organise a survey on all streetlights in the village and receive quotes

RESOLVED: Cllr Moody to request survey

13. To receive an update on Station Road

TR1 (transfer document) was read in detail with clauses, and it was proposed there would be a working group to focus on Station Road

RESOLVED: Please see item 14

14. To consider a working group for Station Road green (compromising of 3 councillors)

RESOLVED: Cllrs Bearman, Marchant, Plunkett and Thorpe formed as Station Road green working group

15. To receive an update on Priory Field meeting held on 8 February 2022

Details were covered by Jennifer Smith in item 5

16. To exclude member of the public and press on the grounds that the following item of business is confidential

RESOLVED: Members of the public and press were excluded from the next item

17. To consider next steps for the Priory Field Project

CONFIDENTIAL

18. Close

RESOLVED: To close the meeting (21.29)