



HELMDON PARISH COUNCIL

MINUTES



of the meeting of Helmdon Parish Council, held in the Reading Room, Church Street, Helmdon on **23 March 2022** at 7:30pm.

Present: Cllrs Bearman, Garner (Vice-Chair), Gray, Harris, Marchant, Moody (Chair), Plunkett, Wheeler and Charmaine Jay (Clerk)

In attendance: 3 members of the public

1. To receive and approve apologies for absence

No apologies received

2. Declarations of Interest

Cllr Bearman expressed an interest in item 8b

3. To approve for signature the minutes of the council meeting held on 23 February 2022

RESOLVED: That the minutes be signed without amendment.

4. Matters arising

None.

5. Open forum

- Interest was expressed in Item 9 that the tree chosen for the Queen's Green Canopy is suitable for the location.
- It was voiced that due to energy prices inflating- would Helmdon Parish Council be able to support residents of Helmdon. This will be on the agenda for the next meeting.

6. To receive an update on the proposed development on Priory Field and agree next steps

Helmdon Parish Council cannot support the development on Priory Field as proposed.

RESOLVED: To delegate authority to the clerk to respond to any further communications regarding Priory Field having consulted the Priory Farm Working Group.

7. To receive an update from HS2 liaison officer from recent meetings

Cllr Marchant expressed concern that Acorn's pre-school and Helmdon Primary School may be adversely impacted due to the closure of Radstone Road. Cllr Marchant is awaiting dates for future meetings.

8. Finance

a. To receive the financial report and consider invoices to be paid

RESOLVED: That the following bills be approved for payment:

Payee	Invoice number	Purpose	Amount
Northants CALC	1851	Charmaine Jay's New Clerks Course	£185.00
Pathfinder Legal	239195	Correspondence and Land Registry	£81.40
		Total	£266.40

b. To receive the recommendations of the Finance Committee in respect of grants to be awarded to village groups and organisations

RESOLVED: All recommendations of the Finance Committee for all small grant scheme applications were approved.

Organisation	Purpose of Grant	Amount

c. To consider purchasing accounting software to manage the council's accounts

RESOLVED: To purchase the Scribe Accounts package and to start using it from 1 April 2022.

d. To approve Charmaine Jay to attend Year-end accounts & audit course for the cost of £30.00

RESOLVED: For Charmaine Jay to attend Year-end accounts & audit course for the cost of £30.00.

9. To consider a specimen tree for Queens Green Canopy

The site visit by Cllrs Moody and Wheeler was carried out. Cllr Moody is gathering more information regarding a suitable tree for the location agreed.

RESOLVED: To note progress and to receive final recommendations at the April or May meetings.

10. To receive and update with events around Helmdon for Queens Platinum Jubilee

A few activities are being looked at by groups in the village, including a street party on Friday 3 June 2022, and the potential illumination of the viaduct.

RESOLVED: To receive an update April meeting

11.To update council with progress of the Asset Mapping Project (AMP)

The Asset Mapping Project working group have met on Zoom to discuss location of assets in Helmdon.

RESOLVED: The Asset Mapping Project working group is meeting on Wednesday 30 March 2022 to finalise assets.

12.To approve the proposal received from Zeta Lighting for the replacement of all streetlights in Helmdon

Cllr Moody explained the payment options for replacing the streetlights.

RESOLVED: To accept the quote from Zeta Lighting to replace all streetlights, and to pay for the works from general reserves (to be replenished over the next few years from the precept). Clerk to instruct Zeta Lighting to carry out the work as soon as possible.

13. To receive an update on Station Road working group

The Station Road working group reported on the discussions held so far.

RESOLVED: Station Road working group to get in touch with Helen Howard at Northamptonshire Highways to discuss options.

14. To set a date for village litter pick

RESOLVED: That the date of the litter pick would be Sunday 3 April 2022 at 10am. Clerk to organise equipment.

15. To agree expenditure on bulbs for 2022

RESOLVED: That expenditure on bulbs for 2022 would be up to £50.

16. To consider Annual Parish Meeting and Council Meeting in April 2022

RESOLVED: To have presentations at the Annual Parish Meeting on HS2 and on the creation of an environmental group.

17. Close

RESOLVED: To close the meeting (21.20)