



HELMDON PARISH COUNCIL

MINUTES



of the meeting of Helmdon Parish Council, held in the Reading Room, Church Street, Helmdon on Thursday 23rd February 2023 at 7:30pm.

Present: Cllrs Gray, Harris, Hosea, Marchant (Vice-Chair), Moody (Chair), Thorpe, Wheeler and Charmaine Jay (Clerk)

In attendance: 3 members of the public.

101. To receive and approve apologies for absence

Apologies were received from Cllr Bearman

RESOLVED: To approve Cllr Bearman's absence.

102. Declarations of Interest

None.

103. Approval and signature of the minutes of January 25, 2023

RESOLVED: That the minutes of January 25, 2023, be approved and signed

104. Matters arising

The following were questioned from the previous minutes:

- What is the date for the Small Grants Scheme to be promoted?
The date for the Small Grants Scheme applications are 28th June 2023 for 28 days
- When was the equipment going to be collected for the village litter pick?
The equipment is being collected on Friday 24th March 2023.

105. Open forum (15min max- 3 min per person)

Representations were made on:

- Fly tipping on the layby on the B4525
- The possibility of CCTV for the fly tipping
- The play wall that has been damaged at the school to be discussed in the March meeting.

106. To receive an update from HS2 liaison officer from recent meetings.

- A meeting wasn't due until 24th February 2023.
- HS2 Marshall to attend the Annual Parish Meeting in April 2023.
- The current road closure is Radstone Road.
- Cllr Marchant to provide a monthly report for the public

RESOLVED: Cllr Marchant to update in March meeting, also, to provide a monthly report for the members of the public and to request the presence of HS2 Marshall to attend the Annual Parish Meeting.

107.Finance

a. To approve bills for payment (below)

RESOLVED: That the following bills be approved for payment:

Payee	Invoice Number	Reason	Amount
Scribe	3613	Annual Subscription	£414.72
Marcus Young	3998	Annual Invoice	£636.48
Helmdon Primary School		Licence to use Playing Fields	£398.00
NCALC	2727	Training course	£36.00

108.To receive the report from the King Charles III coronation working group

There was no update from the King Charles III coronation working group as there was no meeting held.

RESOLVED: Cllrs Moody and Hosea to liaise.

109.To receive an update from Cllr Marchant regarding Email Policy

Cllr Marchant has looked into other Email Policies from NHS, MOD, Police and several neighbouring parish councils.

RESOLVED: That Cllr Marchant will present a draft policy to the March meeting to adopt.

110.To consider the Annual Village Meeting in April 2023

There were suggestions for the Annual Village Meeting of HS2 and the community larder.

RESOLVED: Cllr Marchant to get in touch with HS2 representatives to see if they can attend the Annual Village Meeting in April.

111.To review the following policies:

- i) Finance Committee Terms of Reference**
- ii) Financial Regulations**
- iii) Planning Committee Terms of Reference**

RESOLVED: To defer to the relevant committee to review at their next meetings

112. To decide what to do with the response from the Planning Ombudsman regarding the complaint for Cross Lane.

The Ombudsman said that a complaint cannot be made by a Parish Council, only an individual who had been impacted by the development.

RESOLVED: That a member of the public will resubmit the complaint to the Ombudsman..

113. To consider issues raised regarding layby on B5425

The layby being a gritting store has become an eyesore and suggestions have been made for the gritting store to be fenced off/ have bollards to stop any use as a layby.

RESOLVED: Cllr Moody to liaise with Helen Howard

114. Close

RESOLVED: Meeting closed (20:43)

Next meeting is Wednesday 22nd March 2023.