



HELMDON PARISH COUNCIL

COUNCIL MEETING



Members of the Finance Committee of Helmdon Parish Council are summoned to attend a meeting of the committee to be held at The Reading Room on **Thursday 11th July 2024 at 7.30pm**

Members of the public and press are welcome to attend this meeting – issues raised by the public in Open Forum are limited to those listed on this agenda. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

AGENDA

- 1) Elect the chair of the Finance Committee for 2024/25
- 2) Apologies for absence
- 3) Declarations of Interest
- 4) Approval and signature of the minutes of the meeting of 14th March 2024
- 5) Matters arising
- 6) Open Forum
- 7) To consider the following and confirm that all documents meet the needs of the Council.
 - a. Internal Controls Checklist
 - b. Financial Regulations

- 8) To consider applications for Small Grant Scheme 2024/25
- 9) To consider how to present a financial report to full council

Signed _____ dated 5th July 2024

Charmaine Jay
Clerk to Helmdon Parish Council