



HELMDON PARISH COUNCIL

COUNCIL MEETING



Minutes of the meeting of the Finance Committee of Helmdon Parish Council, held at
The Reading Room on **Thursday 11th July 2024**

MINUTES

Present: Cllrs Holloway, Moody (Chair), Marchant, and the Clerk (on zoom)

In attendance: 1 member of public

1) Elect the chair of the Finance Committee for 2024/25

RESOLVED: To elect Danny Moody as the chair of the Finance Committee for 2024/25

2) Apologies for absence

Apologies were received from Cllr Wheeler

RESOLVED: To approve Cllr Wheelers absence

3) Declarations of Interest

Cllr Marchant declared an interest in item 8 due to being involved in the Community Larder who have applied for a small grant.

Due to being just quorum, Cllr Marchant requested a dispensation, which the clerk granted for this meeting only.

4) Approval and signature of the minutes of the meeting of 14th March 2024

RESOLVED: To approve and sign the minutes of the meeting 14th March 2024

5) Matters arising

None

6) Open Forum

None

7) To consider the following and confirm that all documents meet the needs of the Council.

a. Internal Controls Checklist

RESOLVED: That the Internal Controls Checklist was to be amended to represent the direct debits and to send the internal control councillor pay roll slips.

b. Financial Regulations

RESOLVED: Cllr Moody and clerk to go through Financial Regulations to amend and present to the next finance committee meeting.

8) To consider applications for Small Grant Scheme 2024/25

The Council had received seven applications with a total requested of £1,650, which is over the £1,500 that the council have budgeted. The applications were reviewed, and recommendations were made for awarding the budget of £1,500.

RESOLVED: To approve Helmdon Rainbows and Brownies, Helmdon Guides, Helmdon Bridge Players, Acorns and The community larder for small grants scheme 2024/25.

To approve in principle St Marys Church and Friends of St Marys for a combined total of £350, however, the council would like to see plans before releasing funds.

To present the recommendations to Council in the meeting on 24th July 2024.

9) To consider how to present a financial report to full council

To present payments, receipt and bank reconciliation to the full council as a financial report.

RESOLVED: Approved

Closed meeting at 20.21

Signed_____ dated _____

Danny Moody
Chair to Helmdon Parish Council