



HELMDON PARISH COUNCIL

COUNCIL MEETING



Minutes of the meeting of the Finance Committee of Helmdon Parish Council, held at
The Reading Room on **Thursday 4th January 2024**

MINUTES

In Attendance: Cllr's Holloway, Marchant, Moody, Wheeler and the Clerk

1. Apologies for absence

None

2. Declarations of Interest

None

3. Approval and signature of the minutes of the meeting of Thursday 4th January 2024

RESOLVED: To approve and sign the minutes of the meeting of Thursday 4th January 2024

4. Matters arising

None

5. Open Forum

None

6. To review the following policy:

i) Finance Committee Terms of Reference

Under the membership section of the Terms of Reference, the following amendment is to be adopted: *New members of the committee shall undergo Finance for Councillors training within 6 months of joining the committee*

RESOLVED: To adopt and approve the new amendment

7. To confirm the timetable and process for the 2024 Small Grants Programme

The small grants programme will run from 31st May-28th June 2024. Clerk will advertise a week before.

RESOLVED: To approve the small grants programme run from 32nd May-28th June 2024.

8. To receive the bank reconciliation for y/e 31 March 2024

RESOLVED: To note the bank reconciliation for y/e 31 March 2024

9. To receive the draft end of year accounts for YE 31 March 2024

RESOLVED: To note the draft end of year account for y/e 31 March 2024

10. Close

RESOLVED: Meeting closed 19.52

Signed _____ dated _____

Danny Moody
Chair to Helmdon Parish Council