



HELMDON PARISH COUNCIL

COUNCIL MEETING



All Councillors are summoned to an Ordinary Meeting of Helmdon Parish Council to be held in the Helmdon Reading Room, Church Street, Helmdon on **Wednesday 23rd October 2024 at 7:30 pm.**

Members of the public and press are welcome to attend this meeting. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

AGENDA

- 287 Apologies for absence
- 288 Declarations of Interest
- 289 Approval and signature of the minutes of September 25th, 2024
- 290 Matters arising
- 291 Open Forum (15min max, 3 min per person)
- 292 To review recent activity at the Helmdon Old Station Local Wildlife Site and to consider the impact in relation to public access to the site, the safety of the Grange Lane tunnel, and flooding from the site
- 293 To discuss Welsh Lane (B4525) and grit store
- 294 To create the unpaid role of Acting Clerk and to appoint a member of the council to the role
- 295 Finance:
 - A. To receive the financial statement: note payments received and consider invoices to be paid.

Payee	Invoice No	Reason	Amount
Steve Wheeler	N/A	Allotment Pump	£38.99
PKF Littlejohn	3965	External Audit	£252.00
Parish Online	34UG036-0010	Annual Subscription	£45.00
H Timms	INV – 6	Pump Garden	£200
R & G	INV- 121182	Grass Cutting	£154.80
Reading Room	INV-451	Reading Room Hire	£70.00

- B. To note the closure letter for external auditors, PKF Littlejohn
- 296 To consider a Honorary Freeperson policy
- 297 To appoint a Flag Master
- 298 To receive an update from Station Road Working Group
- 299 To receive an update from the Parish Plan Working Group
- 300 Close

Signed _____ Dated 17th October 2024

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