

The Mill Arts Centre Trust
Spiceball Park Road, Banbury, Oxfordshire



OX16 5QE

Exhibition Details:

This winter The Mill Arts Centre is very excited to offer local artists the opportunity to showcase their work in our gallery. With Christmas fast approaching it is the perfect opportunity for shoppers to pick up some local, handmade treats for the big day. We are happy to accept visual arts, small crafts, woodwork, pottery and jewellery. Please contact Laura for further information on what can be submitted. If you would like to display work as part of this exhibition, please complete the form below and return it to Laura Walker (Creative Learning Officer) on laura.walker@themillartscentre.co.uk. Please see below our terms and conditions for exhibiting at The Mill Arts Centre. If you have any questions at all, please do not hesitate to contact Laura. **Application deadline Monday 28th October 24**

Title of exhibition: **Empower.** *An exhibition dedicated to local artisans in Oxfordshire.*

Name of Artist:

Email:

Phone number:

Exhibition Install Date: **Monday 4th November 24**

Dates of show: Thursday 7th November – Friday 10th January 2025

Private View: Wednesday 13th November TBC

Mill commission: 25% of sales plus VAT

Marketing information: Marketing info to be emailed to
laura.walker@themillartscentre.co.uk

Agreed and Signed:

Date:

on behalf of The Mill Arts Centre

Agreed and Signed:

Date:

Exhibitor

Item 1

Name

Size

Medium

Sale Price (please remember The Mill will take 25% + VAT Commission)

Item 2

Name

Size

Medium

Sale Price (please remember The Mill will take 25% + VAT Commission)

Item 3

Name

Size

Medium

Sale Price (please remember The Mill will take 25% + VAT Commission)

Item 4

Name

Size

Medium

Sale Price (please remember The Mill will take 25% + VAT Commission)

Terms and conditions

- **25% commission plus VAT** is taken by The Mill from artists and exhibitors
- When pricing work, artists should bear in mind that the price should be inclusive of the 25% plus VAT commission charged on sales by The Mill
- Only works supplied to The Mill in advance of the gallery exhibition can be sold
- Sales are dealt with by Mill staff. Cheques from purchasers are made payable to The Mill Arts Centre Trust at the Box Office. The artist(s) or group are paid at the end of the exhibition
- Marketing information to be supplied by the artist in advance of the exhibition by the above date. Marketing info to be emailed to **laura.walker@themillartscentre.co.uk**
- The artist is responsible for hanging and taking down the show
- The artist is responsible for cataloguing the show
- The artist must make sure the work is fitted to the wall with mirror plates
- Self-adhesive foam pads or white/blue tack must not be used to secure work to the wall
- A private view can be arranged for the show at a time convenient to both parties – refreshments to be provided by The Mill only. Please contact **laura.walker@themillartscentre.co.uk** for more information.
- The gallery is also a public café/bar area containing tables and chairs. These must not be rearranged or removed without consultation with the Duty Manager or Creative Learning Officer.
- Only works which are present at The Mill or additional prints which have been agreed with the Creative Learning Officer can be sold through the project or exhibition
- The price of items for sale cannot be altered once the work has been displayed and catalogued
- Should building work of any kind be planned for the building which might endanger works of art or the visiting public, The Mill reserves the right to cancel any exhibition booked for that period
- The Mill reserves the right to hold events in the gallery space at any time
- The Mill reserves the right to cancel an exhibition if these conditions are not fully met
- The Mill reserves the right to refuse to exhibit any work deemed unsuitable for exhibiting in the gallery
- Insurance - Please note that whilst every effort will be made to ensure security and safety of the exhibition, work is left at the owner's own risk. The Mill cannot accept responsibility for any loss or damage.
- The Mill reserves the right to make amendments to these Terms and Conditions