



HELMDON PARISH COUNCIL

FINANCE COMMITTEE MEETING



Members of the Finance Committee of Helmdon Parish Council are summoned to attend a meeting of the committee to be held at The Reading Room on
Thursday 14 November 2024 at 7.30pm

Members of the public and press are welcome to attend this meeting. This meeting may be recorded, filmed, or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

AGENDA

- 1) Apologies for absence
- 2) Declarations of Interest
- 3) Approval and signature of the minutes of the meeting of 12 September 2024
- 4) Matters arising
- 5) Open Forum
- 6) To approve Financial Regulations for recommendation to full council for adoption
- 7) To confirm 2024/25 and 2025/26 salaries, NI, and pensions
- 8) To review bank signatories and approve any changes that may be required
- 9) To review internal and external auditors' comments regarding the Annual Governance & Accountability Return for the year ending 31 March 2024
- 10) To review the 2024 performance of the grass cutting contract
- 11) To consider the capital provision for a Burial Ground extension
- 12) To review general and earmarked reserves
- 13) Use of Scribe versus Excel Spreadsheet for the council's accounts
- 14) To note that the Council Tax Base for 2025/26 is 405.2 (2024/25 - 401.9)
- 15) To consider headline elements for the draft budget for 2025/26
- 16) To note that the next meeting of the Finance Committee will be at 7:30 p.m. on Thursday 9 January 2025

Signed _____ dated 10 November 2024

Danny Moody
Acting Clerk
Helmdon Parish Council