

Helmdon Parish Council

Defibrillator Monitor Role Description

Purpose: To ensure the public access defibrillator (PAD) unit(s) in the parish are in a constant state of "rescue ready" and properly registered with the national network.

Key Duties and Responsibilities:

- **Routine Checks:** Perform regular checks (usually weekly or monthly, as per manufacturer/supplier guidelines) of the defibrillator and its cabinet to ensure it is in good working order.
 - Verify the "rescue ready" status indicator (e.g., a green light or status screen).
 - Check for any visible damage to the unit or the external cabinet.
 - Ensure the cabinet is securely closed but accessible via the emergency access code.
- **Documentation and Reporting:**
 - Log all checks on a signed and dated checklist.
 - Immediately report any faults, damage, or usage to the Parish Clerk.
- **Maintenance and Supply Management:**
 - Monitor the expiry dates of consumable items, such as electrode pads and the battery.
 - Order replacement supplies through the Parish Clerk when required (e.g., new pads after use or expiry).
- **Liaison and Registration:**
 - Confirm the defibrillator's location and status are correctly registered on the national database, such as [The Circuit](#), which is used by the ambulance service when directing 999 callers.
- **Emergency Protocol Awareness:**

Commented [KB1]: Is this correct as the defib is not owned by the PC?

Commented [KB2]: As previous question.

- Understand that in an emergency, the 999 operator provides the access code and guidance; the monitor is not expected to be on call to assist users personally.

DRAFT