

# **Helmdon Parish Council**

## **Police Liaison Role Description**

### **Purpose of the Role**

To act as the formal liaison between the Parish Council and the local Neighbourhood Policing Team (NPT), ensuring efficient communication and collaboration on community safety issues and local policing priorities.

### **Key Duties and Responsibilities**

- Establish and maintain contact with the NPT point of contact.
  - Receive and share information from the NPT with the council and community, ensuring accuracy.
  - Promote non-emergency reporting methods like 101 and Crimestoppers.
  - Report on local crime statistics and trends to the council.
  - Act as a contact for Neighbourhood Watch and help promote schemes.
  - Liaise with other community safety groups and inform the council of relevant matters.
  - Help others understand how to report crime and access police information online.
  - Provide updates at council meetings.
  - Attend relevant police liaison meetings or forums.
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