

Helmdon Parish Council

Recycling Warden Role Description

Job Purpose

To assist the Parish Council in promoting waste reduction and recycling initiatives within the community and to act as the "eyes and ears" for the Council by identifying and reporting environmental issues.

Principal Duties & Responsibilities

1. **Community Engagement:** Engage with residents at community events and through informal interactions to promote local recycling services, advise on correct recycling practices, and encourage waste reduction.
2. **Monitoring and Reporting:** Regularly patrol identified areas within the parish to visually inspect and report environmental concerns to the Parish Clerk, such as:
 - Litter and fly-tipping hotspots
 - overflowing public bins
 - Dog fouling issues
 - Graffiti and vandalism
 - Damage to council property or equipment (e.g., recycling banks, benches, play areas)
3. **Information Dissemination:** Assist in the distribution of leaflets and other materials related to recycling campaigns.