



HELMDON PARISH COUNCIL

COUNCIL MEETING



All Councillors are summoned to a Meeting of Helmdon Parish Council to be held in the Helmdon Reading Room, Church Street, Helmdon on
Wednesday 22nd October 2025 at 7:30pm.

Members of the public and press are welcome to attend this meeting. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

AGENDA

- 464. To receive and approve apologies for absence
- 465. Feedback from Midlands Rural Housing about the outcome of the Housing Needs Survey (HNS) **Please note - A short amount of time will be allocated for questions relating to the HNS only. Questions about the proposed development off Station Road can be directed to Stonewater, and Orchestra Land at their consultation event to be held at the Reading Room on 27th October from 2pm to 6:30pm*
- 466. To note the resignation of Cllr Simon Harris
- 467. To co-opt a new councillor
- 468. Declarations of Interest
- 469. Approval and signature of the minutes of September 24th, 2025
- 470. Matters arising from the minutes
 - a. To receive an update on the actions agreed in relation to Play Area repairs
 - b. Purchase of tree to replace the dead tree at the top of Station Road
 - c. Information from Cllr Marchant re information about when vehicle movements late at night should be expected from Blackpits
 - d. Update on communications with Amplius regarding land registry of the Station Road land
 - e. Article re e-mail scam awareness and diligence
- 471. Open Forum (15min max, 3 min per person)
- 472. To agree the arrangements and process for the Unitary Councillor(s) to speak at Helmdon Parish Council (HPC) meetings
- 473. To note the resignation of the Speed Indicator Device (SID) Monitor
- 474. To review committee memberships and roles including:
 - a. To appoint a member to the Planning Committee
 - b. To appoint a SID Monitor
 - c. To appoint a Parish Assets Councillor
 - d. Any other changes to roles and memberships
- 475. To appoint attendees for the West Northants Council (WNC) Planning Briefing on Developer Contributions and consider how the PC will respond to the upcoming consultation on developer contributions

476. To receive the Helmdon Primary School Playing Field Licence Review backdated to 2021 and consider whether the PC wishes to agree to a further 5 year term up to 2026 at the increased rate of £398 per year
477. To consider whether to instruct West Northants Council (WNC) to install 20 timber posts at a cost of £4,369.50 + VAT at the layby and wall at the entrance to Helmdon from the B4525 and to confirm what the ownership and insurance status of these posts would be once installed
478. To consider purchasing a replacement Northamptonshire Flag at a cost of up to £150 depending on the size of the flag
479. The council's governance and accountability framework and ethical standards
480. Finance:
- To note the bank balances of £215.34 and £42,705.84 as at 15.10.2025
 - To note and approve receipts and payments:

Payments made since the last meeting using delegated powers/Direct Debits:

Date	Pymt Type	Payee	Invoice No	Description	Amount
30.09.25		Unity Bank		Account fee	£6.00
08.10.25	DD	Yu Energy	03065820	Electricity Sep 25	£43.48

Invoices to be paid:

Payee	Invoice No	Description	Amount
NCALC	INV-4835	Off to a Flying Start Training - JFE	£63.60
Helmdon Community Foundation	500	Room hire July to September	£72.50
R&G Grounds	122177	Grass cutting September	£304.80
Parish Online	34UG036-0012	Online mapping 1 year subscription	£45.00
Kirsty Buttle		Reimbursement for tree and ink cartridge	£114.15
Staff costs		October	£759.51
HMRC		Tax & NI Oct	£138.63
NEST		Pension Oct	£63.14

Receipts:

Date	Received from	Description	Amount
29.09.25	WNC	Precept	£15,963.00
30.09.25	Unity Bank	Interest	£174.11
02.10.25	CCLA	Interest	£99.25

481. To note correspondence regarding Internal Audit and determine next steps



Signed

Dated 16th October 2025

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