



HELMDON PARISH COUNCIL

COUNCIL MEETING



All Councillors are summoned to a Meeting of Helmdon Parish Council to be held in the Helmdon Reading Room, Church Street, Helmdon on
Wednesday 23rd July 2025 at 7:30pm.

Members of the public and press are welcome to attend this meeting. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

AGENDA

415. To receive and approve apologies for absence
416. To note the resignation of Lindsey Sharman
417. Declarations of Interest
418. To appoint another representative to the Parish Plan Working Group due to the resignation of Lindsey Sharman
419. Approval and signature of the minutes of June 25th, 2025
420. Matters arising from the minutes
 - a. Update re Cllr Harris and Cllr Marchant getting their e-mail issues resolved
 - b. Feedback from Cllr Marchant re contact with Blackpits regarding noisy vehicles travelling at night
 - c. B4525 (Welsh Lane) – Update re Cllr Moody's contact with West Northants Council regarding the reduction of the speed limit to 40mph
421. Open Forum (15min max, 3 min per person)
422. To receive the annual play equipment inspection report and consider any actions required to rectify any issues raised
423. To consider quotes from West Northants Council (WNC) re bollards at the layby and wall at the entrance to Helmdon from the B4525:
 - Option 1 – 31 timber posts - £6,234.84 + VAT
 - Option 2 – 20 timber posts - £4,369.50 + VAT
424. Response from Midlands Rural Housing re their Housing Needs Survey
425. To consider whether the provision of dog bins in the village is adequate
426. To note resident's correspondence regarding AP35 and consider any next steps
427. To consider how to ensure resident feedback/questions at the Annual Village Meeting are recorded and discussed and fed back to the village
428. To note correspondence relating to the verge opposite the school and determine next steps
429. Correspondence relating to diverting traffic using the village: to consider
430. To receive correspondence relating to accessibility (gravel path)
431. To agree attendees for the 78th Northants CALC Annual Conference on Saturday 4 October 2025 at Moulton Community Centre from 10am to 1pm
432. To receive verbal report relating to school and preschool liaison

433. To consider a proposal from Helmdon Community Foundation regarding the parish council's notice boards on the front wall of the Reading Room
434. To receive and consider the following recommendations from the Finance Committee:
- To adopt the updated Standing Orders
 - To adopt the updated Financial Regulations
 - To approve the grants to the value of the applications for all four applicants to the Small Grants Scheme
 - To appoint E-on as the streetlighting maintenance contractor at a cost of £8 per streetlight per year (further charges will be made for repairs required)
435. To consider a response to the West Northants Council (WNC) consultation on the Draft Statement of Community Involvement (SCI) for WNC's Planning Service
436. Welcome Pack – To consider the most appropriate way to identify new parishioners who should receive the Welcome Pack
437. To appoint a Climate & Nature Champion to represent the council in matters relating to the climate, nature, and the environment
438. To adopt the following policies/documents:
- Social Media Policy
 - Vehicle Activated Sign Officer – Role remit
 - Vehicle Activated Sign Officer – Risk Assessment
439. Finance:
- To note the bank balances of £514.15 and £33,991.73 as at 16.07.2025
 - To note and approve receipts and payments:

Payments made since the last meeting using delegated powers/Direct Debits:

Date	Pymt type	Payee	Invoice No	Description	Amount
01.07.25	BACS	Kirsty Buttle		Signs for allotments	£36.74
30.06.25		Unity Bank		Account fee	£6.00
08.07.25	DD	Yu Energy	02784792	Electricity Jun 25	£37.45
08.07.25	DD	Yu Energy	02784794	Electricity Jun 25	£14.40

Invoices to be paid:

Payee	Invoice No	Description	Amount
NCALC	INV-4746	Village Greens Training	£36.00
Friends of Helmdon Churchyard		Donation	£500.00
R&G Grounds	121706	Grass cutting April	£152.40
Helmdon Community Foundation	489	Room hire Apr to Jun	£97.50
R&G Grounds	121894	Grass cutting June	£304.80
Clerk's salary		Salary July	£737.18
HMRC		Tax Jand NI July	£128.27
NEST		Pension July	£60.99

Receipts:

Date	Received from	Description	Amount
30.06.25	Unity Bank	Interest	£183.67

02.07.25	CCLA	Interest	£101.92
02.07.25	CCLA	Interest	£3.52



Signed

Dated 17th July 2025

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