

Helmdon Parish Council – Risk Assessment for mounting, and relocation of vehicle activated sign

Standard safety needs:



**High visibility
jackets must
be worn**



Activity	Hazards Identified	Who might be harmed	Risk Level (H,M,L)	Risk Controls	Residual Risk (H,M,L)
Loading and transit	Manual handling of the VAS and moving from one location to another	Operatives	H	Use of lifting techniques Load must be entirely contained within load compartment and door secured	L
Working area access and egress	Conflict with traffic and other users. Vehicle impact	Operatives and general public	H	Sign locations to be accessed from off-road safe parking place wherever possible. Hi-vis clothing and flashing hazard lights are to be used if the vehicle is to be left on the carriageway for duration of the works	M
Work on highway verge	Slips, trips and falls – slip	Operatives	M	Care to be taken when accessing sloping surfaces. Lead operative to assess risk of slippage in wet ground conditions. Appropriate footwear to be worn.	L
	Slips, trips and falls – trip	Operatives	H	Operatives to be vigilant for trip hazards such as debris or vegetation on verge	M
	Contamination or injury by sharps or hazardous	Operatives	M	Operatives to be vigilant for hazardous items on verge.	L

	materials			Gloves to be worn. Tools to be replaced in equipment box in correct slot after use.	
	Sunburn	Operatives	M	Avoid prolonged exposure to strong sunlight. Use sunscreen and high collar to protect neck area and face. Safety sunglasses to be worn where required.	L
	Inclement weather	Operatives	M	Waterproof jacket and trousers to be worn in wet conditions. Work to be reprogrammed if assessed risk of slippage is high.	L
Mounting of sign	Manual handling Unit becoming loose	Operatives and general public	M	Use safe lifting techniques. Ensure all fittings are secure following instructions.	L
	Post becoming loose	Operatives and general public	M	Ensure post is secure on each visit	L
	Fall from height	Operatives	H	Use ladder of appropriate height securely-footed.	L

Adopted on 23rd July 2025

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Risk Assessment and Safe Actions trained and understood by:

[illegible]