



HELMDON PARISH COUNCIL



HR COMMITTEE MEETING

Members of the **HR Committee** of Helmdon Parish Council are summoned to attend a meeting of the committee to be held at the Committee Room at the Reading Room, Church Street, Helmdon at **on 4th August 2026 at 7:30pm**

Members of the public and press are welcome to attend this meeting. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

AGENDA

1. To elect a chair of the committee for 2026/27
2. To receive and approve apologies for absence
3. To receive any declarations of interest
4. To elect a vice chair of the committee for 2026/27
5. To review the clerk's job description
6. To review the committee's terms of reference and agree any recommendations to make to the council
7. To exclude members of the public and press on the grounds that the following business is confidential
8. To review and confirm staff terms and conditions
9. To consider the council's ability to provide a safe and respectful workplace including reviewing employment-related council policies
10. To agree a schedule of meetings for 2026/27
11. Close

Signed 

Dated: 29th July 2026